

## **SCRUTINY COMMITTEE FOR AUDIT, BEST VALUE AND COMMUNITY SERVICES**

**MEETING, TUESDAY, 4 SEPTEMBER 2012**

**10:00 am COMMITTEE ROOM , COUNTY HALL, LEWES**

MEMBERSHIP - Councillor Sparks (Chairman)  
Councillors Barnes (Vice-Chairman), Ensor, Lambert, Shing, B  
Tidy and Whetstone

### **A G E N D A**

1. Minutes of last meeting held on 1 June 2012 (page 1)
2. Apologies for absence
3. Disclosure by all Members present of personal interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct
4. Notification of matters which the Chairman considers to be urgent and proposes to take at the end of the agenda. Any Members who wish to raise urgent items are asked, wherever possible, to notify the Chairman before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
5. Reconciling Policy, Performance and Resources – report by the Chief Executive (page 7)
6. Roles and Responsibilities of the Coroner's Service in East Sussex – report by the Assistant Chief Executive, Governance and Community Services (page 25) and presentation by Alan Craze, HM Coroner

### **Audit & Risk Items**

7. Review of the Annual Governance Report and Statement of Accounts 2011/12 – report by the Interim Director of Corporate Resources (circulated separately)
8. Internal Audit Progress report: Quarter One – report by the Interim Director of Corporate Resources (page 27)
9. Draft Local Audit Bill: Update – report by the Interim Director of Corporate Resources (page 43)

### **Scrutiny Items**

10. Library and Information Service Review: Results of fact finding – report by the Assistant Chief Executive, Governance and Community Services (page 59)
11. Scrutiny Work Programme – report by the Assistant Chief Executive, Governance and Community Services (page 65)

12. Forward Plan:

The Forward Plan for the period 1 September to 31 December 2012 is attached at page 73. The Committee is asked to make comments or request further information. In order to facilitate a full debate at the meeting, the Chairman has asked that Members raise any matters in advance of the meeting.

13. Any other non exempt items previously notified under agenda item 4.

PHILIP BAKER  
Assistant Director, Legal and Democratic Services  
County Hall  
LEWES  
East Sussex BN7 1SW

24 August 2012

Contact: Margaret Fuller: 01273 481685  
E-mail: [margaret.fuller@eastsussex.gov.uk](mailto:margaret.fuller@eastsussex.gov.uk)